Ella Johnson Memorial Public Library District  
Minutes of the August 25, 2014 Regular Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:32 p.m. by Board president Barbara Brust. Present were Kate Tamms, Kristin Whaley, Barbara Brust, and Lori Dreher. Trustee Luann Sarro, Linda Wallace and Judy Pokorny were absent. Also present was Library Director Carol Schrey.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Meeting Minutes of July 28, 2014: Motion Whaley, sec. Tamms to approve the minutes of the meeting of July 28, 2014. Voice vote to approve minutes; ayes carry motion.

Executive Session: None

Action with Respect to Executive Session: None

Treasurer’s Report:
A. Motion Dreher, sec. Whaley to approve for payment the August 2014 bills in the amount of $31,814.68. Wallace-Absent; Whaley –Y; Brust-Y; Dreher – Y, Pokorny - Absent; Sarro- Absent, and Tamms-Y.

Trustee Pokorny arrived at 7:36 p.m.

Director’s Report: The direct mail marketing campaign is all set to be mailed out. The outdoor flag pole at the library was recently broken. Freedom Flag has been called to service the broken pole as soon as possible. Director Schrey mentioned the possibility of requiring a background check for new employees of the library.

President’s Report: Trustee Wallace has brought to the attention of the Board President the poor condition of the book return box which is located at the Burlington Post Office. This book return box is in dire need of replacement. The board will look into the permissions necessary and cost of replacing this book return box.

Unfinished Business:
   a) Review Tentative Budget and Appropriations Ordinance: The tentative budget has been reviewed by the board and a public hearing is scheduled for September 22 at 7:30 p.m.

New Business:
   b. Approve Modified Organizational Chart: The board wishes to approve the modified organizational chart. Voice vote for approval; ayes carry the approval.

Open Discussion: The library board received a letter from Mr. James Ward of St. Charles Borromeo Catholic Church addressed to the library board in regards to the cemetery walk which
took place on August 7, 2014. The letter mentioned the outstanding job Kelly and Scott did with the program and Mr. Ward looks forward to working together again. Another letter was received from the Niles Public Library Board in regards to rule changes being discussed by the Illinois Library System. In regards to an evaluation tool for Library Director Carol Schrey, it was suggested by trustee Wallace the board finds evaluation forms, for library directors that are already in use, and choose something that is most appropriate to our library.

**Adjournment:** The meeting was adjourned at 8:30 p.m. by President Barbara Brust.

Respectfully submitted,

Marisa Struyk  
Recording Secretary