Ella Johnson Memorial Public Library District  
Minutes of the September 26, 2016 Regular Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:30 p.m. by Board President Barbara Brust. Present were Ryan Schaefer, Barbara Brust, Kate Tamms, and Pat Dumoulin. Also present was Library Director Emily Klonicki, Linda Drendel, appointed trustee, George & Marcella Drendel, father-in-law and mother-in-law of Linda Drendel.

Changes/Corrections to the Agenda: Library Director Klonicki corrected the agenda by moving item V. Approval of Minutes to item number IV. Item IV has been moved to item V. Oath of Office.

Questions/Comments—Public/Media: None

Approval of Meeting Minutes:
   A. Motion Dumoulin, sec. Tamms to Approve the Public Hearing Meeting Minutes of August 22, 2016. Voice vote to approve the motion; ayes carry the motion.
   B. Motion Dumoulin, sec. Schaefer to Approve the Regular Meeting Minutes of August 22, 2016, as corrected. Voice vote to approve the motion; ayes carry motion.

Oath of Office: Linda Drendel, Appointed Trustee
President Barbara Brust read the oath of office. Linda Drendel accepted the oath of office as Library Trustee for Ella Johnson Library District.

George and Marcella Drendel left the meeting at 7:34 p.m.

Treasurer’s Report:
   A. Motion Schaefer, sec. Tamms to approve for payment the September 2016 bills, in the amount of $30,231.30. Pokorny—Absent; Dumoulin—Y; Tamms—Y; Wallace—Absent; Schaefer—Y; Drendel—Y; and Brust—Y.

Director’s Report: The library received a donation of $150 from Ella’s Friends Group to support programming. There have been many facility updates this month, the Doris Klock Memorial Giving Tree has been hung in the Community Room, and handicap doors were installed. The first of the Living Room Concert series was a huge hit with a crowd of 150 people for The Harp Twins. The annual audit was held on September 7, 2016 and the books are in excellent order. Sierra, the circulation and cataloging client was down on five staff computers this month, which had a severe impact on the ability to get work done. Programming numbers were shared as well as the circulation report.

President’s Report: None

Unfinished Business:
   A. Employee Manual Verbiage: Board consensus for approval of changes to employee manual verbiage.
   B. Strategic Planning: Board discussed consulting survey and agreed to remove question number 11.
New Business:
   A. Motion Dumoulin, sec. Schaefer to Transfer $15,000 from Special Reserves Consulting Fund to General Operating Fund (line item 5310) Schaefer-Y; Brust-Y; Pokorny-Absent; Dumoulin-Y; Tamms-Y; Wallace-Absent, and Drendel-Y.
   B. Revised Operating Budget: Board discussed and approved changes.
   C. Policy Review
      1. Wifi Hotspot, first reading

Executive Session: None

Action with Respect to Executive Session: None

Discussion: None

Adjournment: The meeting was adjourned at 8:39 p.m. by Board President Barbara Brust.

Respectfully submitted,
Marisa Struyk
Recording Secretary