Ella Johnson Memorial Public Library District  
Minutes of the March 25, 2013 Regular Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:40 p.m. by board president Barbara Brust. Present were trustees Lori Dreher, Judith Pokorny, Luann Sarro, and Linda Wallace. Also present was library director Carol Schrey. Trustees Crawford and Tamms were absent.

Changes/Corrections to the Agenda: None

Questions/Comments-Public Media: None


Carol stated that reimbursements for the Travel Training Professional Development from other libraries will begin coming in next month. Not anticipating us to be over budgeted.

Executive Session: None

Action with respect to Executive Session: None

Director’s Report: As far as the Prairie Cat Statistics goes our library circulation went up each month from July-November. We started going down in December. This was happening the same time the whole Prairie Cat system got a new reporting module called Reporter. Ever since then we’ve been going down about the same amount each month along with all the other libraries in our system. This is further evidence that something else is going on. All staff members will wear a library issued nametag and it will be pinned on their right side.

President’s Report: None

Unfinished Business: Second Reading of Board Policies

1. Duties-no change made
2. Officers-president will preside at all regular and special meetings. Including being a member of all standing committees was added.
3. Committees-no change made

It was decided to leave amendments as is. Motion Sarro, sec. Pokorny to approve new board policies regarding duties, officers and committees. Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y and Brust-Y. Motion carried.
New Business: No changes were made to the Employee Classification Scheme, just cleaned it up a bit. Motion Dreher, sec. Sarro to approve Employee Classification Scheme. Voice vote: ayes carry motion.

No changes made to Salary Scale. Motion Dreher, sec. Wallace to approve Salary Scale as presented. Voice vote: ayes carry motion.

First Reading of Patron Conduct Policy: Recommended keeping entire section 7.1 on Patron Safety but removing sentence stating “staff member is not required to inform any member of the staff or public of this call.” Will merge section 7.1 into Patron Conduct Policy so that it will start with “if criminal activity is suspected the police will be immediately called.” Policy 7.4 and 7.5 will eventually be removed.

First Reading of Supervision of Children and Minor Policy: No child under the age of 8 may use the library unattended. All minors are subject to the policies and procedures of the library.

Trustee Wallace left at 8:40 p.m.

Open Discussion: The addendum to the professional services agreement will be in the amount of $3,975.00. Discussed the resubmitting for the Public Library Construction Grant.

Meeting adjourned at 9:00 p.m. by President Barbara Brust.

Respectfully submitted,
Sue McCluskey, Recording Secretary