The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:34 p.m. by Board president Barbara Brust. Present were Lori Dreher, Judith Pokorny, Linda Wallace, and Kristin Whaley. Trustees Kathryn Tamms and LuAnn Sarro were absent. Also present was Library Director Carol Schrey.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Minutes: Motion Wallace, sec. Dreher to approve the minutes of the August 26, 2013. Discussion followed; minor corrections were made. Voice vote to approve minutes as amended; ayes carry motion.

Executive session: Motion Pokorny, sec. Whaley to move to Executive Session 5 ILCS 120/2 © (5)-Purchase or lease of real property for the use of the public body. Wallace -Y; Whaley-Y; Pokorny-Y; Brust-Y; Dreher-Y. Tamms-absent; Sarro-absent. Motion carried. Board entered Executive Session at 7:38 p.m.

Board returned to regular meeting at 7:55 p.m.

Action with respect to Executive Session: None

Treasurer’s Report: Motion Dreher, sec. Whaley to approve for payment the September 2013 bills in the amount of $23,902.32. Whaley-Y; Brust-Y; Pokorny-Y; Dreher-Y; Wallace-Y; Tamms-absent; Sarro-absent. Motion carried.

Director’s Report: Director Schrey informed the Board that our most recent audit was okay and that a draft of the official report would be forthcoming. She alerted the group that Shodeen Builders appears to be planning to begin construction on a site in Pingree Grove that would fall into the Ella Johnson Memorial Public Library District even though addresses would be in Elgin. She is also looking into the possibility of changing health insurance enrollment dates to December in order to lock in lower rates for fifteen months.

President’s Report: None

Unfinished Business: President Brust reminded the Board that the Public Hearing regarding the Tentative Budget and Appropriation Ordinance FY 2013-2014 would be held at 7:00 p.m. on September 30. A special Board Meeting would follow to adopt the budget and ordinance.

New Business:
A. Ethics Committee- Motion Dreher, sec. Whaley to approve the appointment of Jean Duchaj for a two-year term. Voice vote; motion carried.

B. Per Capita Grant Requirements
   1. Review Serving our Public 2.0: Standards for Public Libraries
      Chapter 10 Marketing. Board spent time discussing items on the sixteen point checklist.
2. Conduct Environmental Scan-SWOT
   Board analyzed Ella Johnson Memorial Public Library using the four categories of
   Strengths, Weaknesses, Opportunities, and Threats; each trustee offered ideas/insights
   for each of these categories.

   C. Transfer unexpended funds FY2012-2013 to special reserve.
      1. Director Schrey informed the Board that we would have about $33,000.00 to
         transfer to special reserve but recommended that we table this item until we receive the
         draft of the audit. Item Tabled.

Open Discussion: The topic for consideration was whether or not we should change the date of
the December 23, 2013 meeting. Board was asked to think about possible alternate dates.

Adjournment: The meeting was adjourned at 8:45 p.m. by president Barbara Brust.

Respectfully submitted,

Judith Pokorny
Secretary