Ella Johnson Memorial Public Library District
Minutes of the March 26, 2012 Regular Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order by board president Barbara Brust at 7:32 p.m. Present at the meeting were trustees Ken Crawford, Judith Pokorny, Lori Dreher, and Linda Wallace. Also present were library director Carol Schrey, librarian Heather Venetucci-Johnson, and representatives from the Dewberry architectural firm: Doug Pfieffer, Sara Chrzanowski, and James Enck. Ben Henrikson of ReMax Horizon was also in attendance. President Brust asked Judith Pokorny to record the minutes in the absence of the board secretary, Kathryn Tamms.

Changes/Corrections to the Agenda: None

Questions/Comments: None

Minutes: Motion Wallace, see Crawford to approve the minutes of the February 16, special board meeting. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Wallace-Y. Motion carried.

Motion Crawford, see Wallace to approve the minutes of the February 27, 2012 regular board meeting. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Wallace-Y. Motion carried.

Trustee Sarro arrived at 7:50 p.m.

Motion Dreher, see Crawford to approve the minutes of the February 29, special board meeting. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y. Motion carried.

Architectural Design: Representatives from the firm of Dewberry and Associates presented conceptual designs of a proposed new library building. Discussion ensued with the board eventually reaching an informal consensus that Option One demonstrated the best configuration of floor space to accomplish library goals and purposes. The landscape architect for the project explained the requirements to be considered in determining an appropriate building site.

Executive Session: 5ILCS 120/2(c) (5)- Purchase or lease of real property for the use of the public body
Motion Dreher, see Crawford to enter executive session at 8:55 p.m. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y. Motion carried.

Motion Crawford, see Wallace to adjourn executive session at 10:34 p.m. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y. Motion carried.

Board returned to the regular meeting at 10:35 p.m.

Action with respect to Executive Session: Motion Crawford, see Wallace to direct Ben Henrikson of ReMax Horizon to draft a letter of intent regarding the site discussed in executive session pending approval of the attorney. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y. Motion carried.
Treasurer's Report: Motion Dreher, see Pokorny, to approve for payment March, 2012 bills in the amount of $22,120.04 which includes check #2747 for $3333.53 from the special reserve fund to Dick Thompson. Brust-Y, Crawford-Y, Dreher-Y, Pokorny-Y, Sarro-Y, Wallace-Y. Motion carried.

Librarian's Report: Director Schrey indicated that she is trying to keep the first draft of the budget for FY 2012/2013 in line with the percentage spending of other Illinois public libraries based on five years of IPLAR reporting. She expressed her interest in using per capita grant funds to purchase AV shelving appropriate for use by children.

The rest of the report summarized the content of workshops she attended and provided an update on Prairiecat and staff news.

President's Report: Board President Brust reminded trustees of upcoming special meetings on April 2, and April 9, and the requirement that all trustees complete OMA training and submit economic interest statements. Once stamped by the County Clerk's office, a copy should be kept on file at the library.

Unfinished Business: None

New Business:

a) Trustees Sarro and Dreher volunteered to serve as members of a sub-committee to review employee benefits with particular attention to be directed to health insurance. They were reminded that committee meeting agendas need to be posted 48 hours in advance and that minutes would need to be kept.

b) The Electronic Attendance at Board Meeting policy was read for the first time. This item will appear as unfinished business at the next regular meeting.

Open Discussion: None

Adjournment: President Brust adjourned the meeting at 11:10 p.m.

Respectfully submitted,

Judith Pokorny
Acting Secretary