

Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
August 28, 2023

Call to Order: President Linda Wallace called the regular meeting of the Board of Trustees to order at 7:01 pm.

Present: Trustees Kim Alberth, Pat Dumoulin, Suzanne Lattanzio, Judy Pokorny, Linda Wallace, and Karen Williams.

Absent: None

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Morgan Kolecke and Cathy Czopek

Pledge of Allegiance: President Wallace led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: Add Executive Session Minutes for approval.

Questions/Comments-Public/Media: None

Executive Session Minutes: Motion by Trustee Dumoulin and second by Trustee Alberth to approve the Executive Session minutes from Regular Meeting of the Board of Trustees held on July 24, 2023. The minutes were approved by voice-vote consensus.

Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Lattanzio to approve the minutes from the Regular Meeting of the Board of Trustees held on July 24, 2023. The minutes were approved by voice-vote consensus.

Treasurer's Report:

- A. Approval of Bills for August 2023, and Payrolls for July 2023. Motion by Trustee Lattanzio and second by Trustee Williams to approve August bills in the amount of \$60,195.40 and the July 2023 payrolls in the amount of \$25,222.08.
The bills and payroll were approved by voice-vote consensus.
- B. Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Director's Report:

- A. Department Reports
- B. Circulation/Programming/Database Statistics
- C. PrairieCat Notes
 - a. Delegates Assembly Brief
 - b. Administrative Council Brief
- D. Friends Minutes-August 1, 2023

Executive Director Stephen Bero shared that there have been several new hires in the circulation department along with staff transferring to other departments. Currently the Youth Programmer position is still open, Heather is currently interviewing candidates. Jessie did a great job this summer; both she and Heather balanced several programs and activities.

Friends of the library is excited to announce their new President is Cathy Czopek. Just a reminder the annual book sale is fast approaching in October.

President's Report: Trustee Wallace shared how much she enjoyed seeing the library staff at Pingree Grove's National Night Out on August 1, 2023. Linda spoke with a gentleman from the Railroad Police, lots of interesting information to learn about their job. Director Bero added that in the coming year the railroad crossing in front of the library will be changing to a safer crossing. Also, the crossing further west of the library will be closing. Heather mentioned that she would like to possibly work with the railroad in the future for programming.

Oath of Office: Secretary Karen Williams administered the Oath of Office to Morgan Kolecke. Trustee Kolecke took her place on the board at 7:15 pm.

Unfinished Business: None

New Business:

- A. Honoring former trustees

Resolution 2023-08-01 Honoring Barbara M. Brust who served 18 years.

Resolution 2023-08-02 Honoring Linda Drendel who served 7 years.

Motion by Trustee Dumoulin and seconded by Trustee Pokorny to adopt Resolutions 2023-08-01 and 2023-08-02. The motion was approved by voice-vote consensus.

- B. Annual Report of Receipts and Disbursements FY2022-2023

- C. Ordinance 2023-08-01 Combined Budget and Appropriations for Fiscal Year 2023-2024.
Motion by Trustee Williams and second by Trustee Alberth to adopt Ordinance 2023-08-01. The motion was approved by voice-vote consensus.

- D. Executive Session to consider the purchase or lease of real property for the use of the public body (5ILCS 120(c)(5)). Motion by Trustee Dumoulin and second by Trustee Pokorny to enter executive session at 7:23 pm. The motion was approved by voice-vote consensus.

Board returned to its regular meeting at 7:55 pm.

Action as a result of Executive Session: None

Discussion: None

Adjournment: Trustee Dumoulin motioned for the meeting to be adjourned, seconded by Trustee Alberth. President Wallace adjourned the meeting at 7:55 pm. The closing of the meeting was approved by voice-vote consensus.

The next Regular Board Meeting is at 7:00 pm on Monday, September 25, 2023.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary