

Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
December 26, 2022

Call to Order: President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:01 pm.

Present: Trustees Barbara Brust, Pat Dumoulin, Suzanne Lattanzio, Judy Pokorny, and Karen Williams.

Absent: Trustees Linda Drendel and Linda Wallace

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Kim Alberth

Audited Financial Statements Presentation by Lauterbach & Amen, LLP via Zoom

Pledge of Allegiance: President Brust led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Lattanzio to approve the minutes from the Regular Meeting of the Board of Trustees held on November 28, 2022. Minutes were approved by voice-vote consensus.

Treasurer's Report:

- A.** Approval of Bills for November 2022 REVISED, and December 2022 and Payrolls for November 2022. Motion by Trustee Williams and second by Trustee Pokorny to approve November bills in the amount of \$30,305.63 and the November 2022 payrolls in the amount of \$19,510.76.

Ayes: Trustees Brust, Dumoulin, Lattanzio, Pokorny, and Williams

Nays: None

Absent: Trustees Drendel and Wallace

Abstain: None

- B.** Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.
Quarterly statements will be available next month.
T-Bills will be maturing soon. Trustee Dumoulin will discuss this issue with the bank.

Director's Report:

- A.** Department Reports
- B.** Circulation/Programming/Database Statistics
- C.** PrairieCat notes-December 12, 2022
- D.** Friends Minutes-December 6, 2022

Executive Director Stephen Bero shared that we have two new part-time Circulation Staff members. We still have an outstanding part-time position open.

We have transitioned to a new Payroll service; future timesheets will move to online.

New chairs were purchased for each staff position.

Public Works helped with putting up a new flag on the flagpole. We are grateful for their assistance.

A new counter for the doors will be ordered to replace the current one, which is broken.

Father Nnaso picked up the last of the donation computers.

Heather Swanson mentioned that in person programs will continue to increase in frequency.

President's Report: None

Unfinished Business: None

New Business:

- A.** Presentation of Audited Financial Statement for Fiscal Year 2022-Via-Zoom by auditor Jasleen Kaur of Lauterbach & Amen, LLP.

- B.** Trustees Dumoulin and Williams were appointed by Trustee Brust to review Executive Session Minutes.

Executive Session: 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

Trustee Brust recommended that the board not enter an Executive Session, since Trustees Drendel and Wallace were not present. An unofficial vote was taken and the consensus was a 4 to 1 to postpone.

Ayes: Trustees Brust, Dumoulin, Lattanzio, and Williams
Nays: None
Absent: Trustees Drendel and Wallace
Abstain: Trustee Pokorny

Action as a Result of Executive Session: None

Discussion: Trustee Dumoulin discussed the Holiday party. The date was set for January 15, 2023, at 12:30 PM at the Dumoulin Farm. They will provide the meat and potatoes and ask those that are attending to bring a dish to pass. All staff, trustees and their significant others are invited. The library will be closed, so all staff may attend. Please RSVP by the 11th.

The board discussed the Park District Referendum.

Adjournment: President Brust adjourned the meeting at 8:07pm.

The next Regular Board Meeting is at 7:00 pm on Monday, January 23, 2023.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary