

**Ella Johnson Memorial Public Library District
Minutes of the June 25, 2018 Regular Meeting of the Board of Trustees**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Linda Drendel, Heather Swanson, Judy Pokorny, Pat Dumoulin, and Linda Wallace. Trustee Ryan Schaefer was absent. Also present was Interim Library Director Dawn Zauner.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Consent Agenda:

- A. Motion Dumoulin, sec. Wallace to approve the consent agenda including special meeting minutes of April 30, 2018, special meeting minutes of May 8, 2018, special meeting minutes of May 14, 2018, and regular meeting minutes of May 21, 2018. Voice vote to approve the motion; ayes carry the motion.

Treasurer's Report:

- A. Motion Drendel, sec. Pokorny to approve for payment the June 2018 bills, in the amount of \$33,629.70. Wallace- Y; Schaefer -Ab; Brust-Y; Drendel -Y; Pokorny- Y; Dumoulin - Y; and Swanson-Y. Motion passed.
- B. Reviewed the Financial Snapshot.

Director's Report: The library received 2 donations from Ella's Friends. One donation was \$1,057.45 to purchase a new bike rack and \$837.23 for a new AV cabinet to house video game discs behind the circulation desk. Robert G. Shatters recently passed away and had requested any donations be sent to the library; currently the library has received 2 donations in his name. The library received \$50 from the HHS/HMS Sunshine Club and \$20 from Kathy Geisler in Robert Shatter's name. The library had some very successful programs in recent weeks; Jim Nesci's Cold Blooded Creatures, Around the World Cooking, and the annual Antique Appraisal had great attendance. The library hired Elisabet Perez. Management reports, the circulation report and volunteer hours were shared with the board. Trustee Wallace brought up the expectations of the teen volunteer program.

President's Report: A thank you note from Elizabeth Steffenson was shared with the board. The new library director, Nancy Ashbrook is all set to begin work at the library on July 2, 2018.

Unfinished Business:

- A. Motion Dumoulin, sec. Swanson to adopt Ordinance 2018-06-01 Meeting Dates. Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Y; Schaefer-Ab; Brust-Y; and Drendel-Y. Motion passed.

New Business:

- A. Motion Wallace, sec. Swanson to adopt Ordinance 2018-06-02 Prevailing Wage. Brust-Y; Schaefer-Ab; Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Y; and Wallace-Y. Motion passed.
- B. Motion Drendel, sec. Swanson to approve an Administrative Closing on August 5, 2018 during the Coon Creek Days Parade. Voice vote to approve the motions; ayes carry the motion.
- C. Trustees Pat Dumoulin and Heather Swanson have been appointed to the Executive Session Committee.

Executive Session: Motion Dumoulin, sec. Wallace to move into Executive Session for the reason of 5ILCS 120/2(c)(1)- Compensation for a specific employee. Drendel-Y; Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Y, Schafer-Ab; and Brust-Y.

The board entered into Executive Session at 7:52 p.m.
The board returned to the Regular Meeting at 8:10 p.m.

Action in Respect to Executive Session:

Motion Brust, sec. Dumoulin to approve a 3% wage increase for Dawn Zauner for fiscal year 18-19. Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Y; Schaefer-Ab; Brust-Y; and Drendel-Y. Motion passed.

Motion Brust, sec. Wallace to retain interim library director Dawn Zauner for 2 weeks to transition the new library director at the current bonus rate. Dumoulin-Y; Swanson-Y; Wallace-Y; Schaefer-Ab; Brust-Y; Drendel-Y, and Pokorny-Y. Motion passed.

Discussion: The board took a tour outside to clarify placement of the new bike rack. Trustee Swanson asked about the Open Meetings Act website compliance. The annual workplace review was shared with the board.

Adjournment: Board President Barbara Brust adjourned the meeting at 8:45 p.m.

Respectfully submitted,
Marisa Struyk, Recording Secretary