

Ella Johnson Memorial Public Library District
109 S. State Street, Hampshire, IL 60140
Minutes of the September 24, 2018 Regular Meeting of the Board of Trustees

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Heather Swanson, Pat Dumoulin, Linda Wallace, Ryan Schaefer and Judy Pokorny. Trustee Linda Drendel was absent. Also present was Library Director Nancy Ashbrook.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes:

- A. Motion Dumoulin, sec. Swanson to approve the public hearing meeting minutes of August 27, 2018. Voice vote to approve the motion; ayes carry the motion.
- B. Motion Wallace, sec. Dumoulin to approve the regular meeting minutes of August 27, 2018. Voice vote to approve the motion; ayes carry the motion.

Treasurer's Report:

- A. Motion Dumoulin, sec. Swanson to approve for payment the September 2018 bills, in the amount of \$44,492.32. Schaefer- Y; Brust -Y; Drendel-Ab; Pokorny -Y; Dumoulin- Y; Swanson- Y; and Wallace-Y. Motion passed.
- B. Reviewed the Financial Statement.

Director's Report: Director Ashbrook shared the circulation and programming statistics for August. The field audit of the library was completed on September 5 without any issues. The bike rack has been ordered, received and placed. The library hired Hanna Merritt as a page/shelver.

President's Report: Audit fraud responses were submitted on September 6. The fraud responses were shared with the board.

Unfinished Business: None

New Business:

- A. Motion Dumoulin, sec. Swanson to transfer funds in the amount of \$115,951.20 to Special Reserves fund with \$47,451.20 into Special Reserves and \$68,500.00 will stay in Contingency for Operations. Schaefer-Y; Brust-Y; Drendel-Ab; Pokorny-Y, Dumoulin-Y; Swanson-Y; and Wallace-Y. Motion passed.
- B. Motion Wallace, sec. Dumoulin to approve and file receipts and disbursements. Brust-Y; Drendel-Ab; Pokorny-Y; Dumoulin-Y; Swanson-Y; Wallace-Y; and Schaefer-Y. Motion passed.
- C. Trustee Linda Wallace and Pat Dumoulin volunteered for the Benefits Committee.

Executive Session: None

Action in Respect to Executive Session: None

Discussion: Barbara Brust shared an article about the new library addition to the Algonquin library. Pat Dumoulin recommended a library course "Smart Phone for Dummies" to help patrons.

Adjournment: Board President Barbara Brust adjourned the meeting at 7:50 p.m.

Respectfully submitted,
Marisa Struyk, Recording Secretary