The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:30 p.m. by Board President Barbara Brust. Present were Ryan Schaefer, Barbara Brust, Linda Drendel, Pat Dumoulin, Kate Tamms, and Linda Wallace. Trustee Judy Pokorns was absent. Also present was Library Director Emily Klonicki, and Sarah Keister Armstrong and Beth Keister from TurksCap Consulting.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Meeting Minutes:
A. Motion Dumoulin, sec. Tamms to approve the public hearing meeting minutes of November 28, 2016. Voice vote to approve the motion; ayes carry the motion.

Trustee Judy Pokorns arrived at 7:32 p.m.

B. Motion Drendel, sec. Tamms to approve the regular meeting minutes of December 26, 2016. Voice vote to approve the motion; ayes carry the motion.

Treasurer’s Report:
A. Motion Dumoulin, sec. Wallace to approve for payment the January 2017 bills, in the amount of $30,052.06. Drendel-Y; Pokorny –Y; Dumoulin-Y; Tamms -Y; Wallace- Y; Schaefer- Y; and Brust- Y.
B. The board reviewed the Ella Johnson Memorial Public Library District Mid-Year Financial snapshot.

Director’s Report: The library received a donation of $50 from Rachel and Olaf Anderson of Naperville for children’s books in Gabrielle Horvath’s honor. The winter reading program had over 118 people in attendance for the Hogwarts themed Kick-off Party. The library has decided on a cloud-based collaborative office suite with Microsoft for employees. Director Klonicki has received three quotes for Liability and Worker’s Comp insurance for the library to replace the current policy.

President’s Report: None

Unfinished Business:
A. Sarah Keister Armstrong shared the Strategic Plan with the board to answer questions and get feedback.

Sarah Keister Armstrong and Beth Keister left the meeting at 8:12 p.m.

B. The board reviewed an example of a site analysis rubric for expansion or building projects.

New Business:
A. Motion Schaefer, sec. Drendel to approve the administrative closing for staff training on March 10, 2017. Voice vote to approve the motion; ayes carry the motion.
B. The Executive Session Review Committee has decided not to release any executive session minutes at this time.

Executive Session: None

Action in Respect to Executive Session: None
Discussion: President Barbara Brust shared a newspaper article which described issues of circulating petitions at the Batavia library and another article about the expansion project for the library on Harnish Drive in Algonquin.

Adjournment: The meeting was adjourned at 8:38 p.m. by Board President Barbara Brust.

Respectfully submitted,
Marisa Struyk
Recording Secretary