Ella Johnson Memorial Public Library District  
Minutes of the December 18, 2017 Regular Meeting of the Board of Trustees

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:00 p.m. by Board President Barbara Brust. Present were Heather Swanson, Barbara Brust, Linda Drendel, Ryan Schaefer, and Linda Wallace. Trustee Judy Pokorny and Pat Dumoulin were absent. Also present was Library Director Emily Klonicki.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Meeting Minutes:

A. Motion Schaefer, sec. Wallace to approve the public hearing minutes of November 27, 2017. Voice vote to approve the motion; ayes carry the motion.

B. Motion Wallace, sec. Drendel to approve the regular meeting minutes of November 27, 2017 with correction. Voice vote to approve the motion; ayes carry the motion.

Trustee Judy Pokorny arrived at 7:04 p.m.

Treasurer’s Report:

A. Motion Schaefer, sec. Swanson to approve for payment the December 2017 bills, in the amount of $24,186.05. Pokorny- Y; Dumoulin –Ab; Swanson-Y; Wallace -Y; Schaefer- Y; Brust - Y; and Drendel-Y.

B. Reviewed the Financial Snapshot.

Director’s Report: The library received $950 in donations from Ella’s Friends to be put towards programming. The Monday Book Club donated $75 towards library services, and Stephen and Teresa Marshall donated $25 to the library. The winter reading program is preparing to kick off on January 20th. New signage has been installed at the library.

President’s Report: On behalf of the board, congratulations to Nancy McKay, Young Adult Services coordinator, on the completion of her Masters Degree in Library and Information Science from Dominican University.

Unfinished Business:

A. Reviewed the action plan from the strategic plan.

New Business:

A. Policy Review-Section 4, Borrowing guidelines, first reading

B. The board reached a consensus on an Administrative Closing on December 31, 2017. Staff members scheduled to work that day will be paid for their time.

Executive Session: Motion Schaefer, sec. Drendel to move to Executive Session for the purpose of 5 ILCS 120/2(c)(1)- Appointment, employment or compensation of specific employees of the public body. Dumoulin-Ab; Swanson-Y; Wallace-Y; Schaefer-Y; Brust-Y; Drendel-Y; and Pokorny-Y. Board entered executive session at 7:36 p.m.

The board returned to the regular meeting at 9:11 p.m.

Action in Respect to Executive Session: Motion Schaefer, sec. Swanson to authorize the board president to contact and hire executive search consultant as discussed in executive session. Dumoulin-Ab; Swanson-Y; Wallace-Y; Schaefer-Y; Brust-Y; Drendel-Y; and Pokorny-Y.

Discussion: Trustee Linda Drendel shared her experience from attending the Illinois bicentennial flag ceremony.

Adjournment: The meeting was adjourned at 9:13 p.m. by Board President Barbara Brust.

Respectfully submitted,
Marisa Struyk, Recording Secretary