

**Ella Johnson Memorial Public Library District**  
**109 S. State Street, Hampshire, IL 60140**  
**Minutes of the January 27, 2020 Regular Meeting of the Board of Trustees**

Board President Barbara Brust called the regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District to order at 7:00 p.m. Present were Barbara Brust, Linda Drendel, Pat Dumoulin, Linda Wallace, and Judy Pokorny. Trustee Ryan Schaefer was absent. Also present was Library Director Nancy Ashbrook, and Julie Juhl of Pingree Grove.

**Changes/Corrections to the Agenda:** Board President Barbara Brust requested to remove the second topic from Item X: Executive Session. The board consented to the removal of this item.

**Questions/Comments-Public/Media:** None

**Approval of Minutes:**

- A. Motion Dumoulin, sec. Drendel to approve the regular meeting minutes of December 23, 2019. Voice vote to approve the motion; ayes carry the motion.

**Treasurer's Report:**

- A. Motion Wallace, sec. Pokorny to approve for payment the January 2020 bills, in the amount of \$27,049.21. Brust-Y; Schaefer –Absent; Drendel-Y; Pokorny -Y; Dumoulin- Y; and Wallace-Y. Motion passed.
- B. Reviewed and discussed the financial report.

**Director's Report:** Circulation and programming statistics were shared. An LED quarterly report was shared. Jeannie Mayer recently resigned from the library. Kimberly Luhman is out on a temporary leave. The library will be advertising in the "Suburban Chronicle" once a month with upcoming events or programs. February library event flyers were distributed to the board. Many programs have been redesigned and the library staff will be monitoring attendance and satisfaction of these programs.

**President's Report:** Barbara Brust shared that Ryan Schaefer has resigned from the Board effective January 16, 2020.

**Unfinished Business:**

- A. 2012 Tax Rate Objection Case has been tabled until February
- B. Trustee Pat Dumoulin and Trustee Linda Drendel have been appointed to the Executive Session Review Committee.

**New Business:**

- A. Director Nancy Ashbrook shared an update on the Strategic/Marketing Plan.
- B. Director Nancy Ashbrook shared an Organizational Chart/Employee Classification.
- C. Director Nancy Ashbrook shared job descriptions for the board to review.

**Executive Session:** Motion Dumoulin, sec. Wallace to enter Executive Session for the purpose of 5 ILCS 120/2(c)(5) Purchase or Lease of Real Property for the use of the Public Body. Dumoulin-Y; Wallace-Y; Schaefer-Absent; Brust-Y; Drendel-Y, and Pokorny-Y. Motion passed. The board entered into Executive Session at 7:57 p.m.

The board returned to the regular meeting at 8:18 p.m.

**Action in Respect to Executive Session:** None

**Discussion:** President Barbara Brust asked the board to check the dates of upcoming meetings and let her know if there are any conflicts.

**Adjournment:** Board President Barbara Brust adjourned the meeting at 7:55 p.m.

Respectfully submitted,  
Marisa Struyk, Recording Secretary