

Ella Johnson Memorial Public Library District
109 S. State Street, Hampshire, IL 60140
Minutes of the May 26, 2020 Regular Meeting of the Board of Trustees
SPECIAL TIME – 1:00 PM VIA ZOOM

Board President Barbara Brust called the regular meeting of the Board of Trustees to order at 1:05 PM. Present were Barbara Brust, Linda Wallace, Judy Pokorny, Linda Drendel and Pat Dumoulin. Also present were Director Nancy Ashbrook and Jay R. Hedges, Village Manager, Village of Hampshire.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes:

Motion Dumoulin, sec. Wallace to approve the regular meeting minutes of February 24 and special meeting minutes of March 16, 2020. Voice vote to approve the motion; ayes carry the motion.

Treasurer's Report:

A. Motion Drendel, sec. Pokorny to approve bills prepaid March 23 and April 27, 2020 and to approve for payment the May 2020 bills in the amount of \$21, 307.46. Pokorny-Y; Brust-Y; Wallace-Y; Dumoulin-Y; Drendel-Y. Motion passed.

B. Reviewed and discussed financial reports from February, March, and April 2020.

Director's Report: Circulation and programming statistics from March 2 through May 26 were shared along with PrairieCat Delegates's Assembly and Administrative Council Updates and the Ella's Friends report of March 3rd.

President's Report: Viewed May 14th webinar "Everything a library trustee needs to know about Covid-19. Acknowledged the amount of work done by Director Ashbrook in handling the constant changes due to library closure and circulation manager Kim Alberth for participating in 23 ½ hours of continuing education.

Unfinished Business: Motion Dumoulin, sec. Wallace to Adopt FY 2020-2021 Operating Budget in amount of \$989,400.00. Drendel-Y; Dumoulin-Y; Brust-Y; Wallace-Y; Pokorny-Y. Motion passed.

New Business:

A. Motion Drendel, sec. Pokorny to use the Tax Bill Method to determine library card fees for non-residents. Voice vote to approve the motion; ayes carry the motion.

B. Consensus to library re-open plan as presented, subject to change daily.

C. Job Description(s) Review: Reference and ILL Associate and Cataloger.

Executive Session: Motion Dumoulin, sec. Wallace to enter Executive Session for the purpose of 5 ILCS 120/2(c)(5) Purchase or lease of real property for the use of the public body. Brust-Y; Drendel-Y; Pokorny-Y; Dumoulin-Y; Wallace-Y. The Board entered into Executive Session at 1:50 pm.

The Board returned to regular meeting at 2:49pm.

Action in Respect to Executive Session: Motion Brust, sec. Dumoulin to rescind Letter of Intent and send letter of interest as discussed in Executive Session.

Discussion: D300 plans for elementary school

Adjournment: President Brust adjourned the meeting at 3:12pm.

Respectfully submitted, Barbara Brust, Board President