

**Ella Johnson Memorial Public Library District**  
**109 S. State Street, Hampshire, IL 60140**  
**Minutes of July 27, 2020, Regular Meeting of Board of Trustees, 7:00 PM**

Board President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:00 p.m. Present were trustees Barbara Brust, Linda Wallace, Linda Drendel, Pat Dumoulin, and Judy Pokorny. Also present were Library Director, Nancy Ashbrook, and Chris Naatz from Crown Community Development.

**Changes/Corrections to the Agenda:** None

**Questions/Comments from the Public:**

Chris Naatz from Crown Community Development gave a visual preview of a land development project, Oakstead West.

**Approval of Minutes:**

Motion Dumoulin, second Wallace to approve minutes of June 22, 2020, regular meeting. Voice vote to approve the motion; ayes carry the motion.

**Treasurer's Report:**

- A. Motion Drendel, second Pokorny to approve payment of July 2020 bills in the amount of \$56,252.24. Brust - Y, Drendel - Y, Pokorny - Y, Wallace - Y, Dumoulin - Y. Motion passed.
- B. Reviewed and discussed financial reports from June 30, 2020.

**Director's Report:**

- A. Gave a demonstration of RAILS Library Reopening Status Survey that is available at <https://www.railslibrary.info/Covic-19> .
- B. Circulation clerk Kimberly Luhman tendered her resignation effective July 23, 2020, due to health concerns. Library is seeking two PT Reference and ILL Associates and one PT Circulation Clerk.
- C. Reminded trustees to complete Statements of Economic Interests with the county.
- D. Complimented Nicole Kilmer, newly hired Communications & Marketing staff member, on her initiative and excellent work.
- D. Complimented Heather Swanson, Youth Services, on her excellent efforts to organize a "Drive-In" style movie in the park on August 4, 2020.
- E. Acknowledged and thanked Ella's Friends on their continued support of the library.
- F. Informed board the library is no longer seeking the use of a pod storage unit.

**President's Report:**

- A. Shared information from the newspaper including that the new Geneva Public Library is open for viewing by appointment only.
- B. Announced there would be four rather than five candidates for the vacant trustee seats.

**Unfinished Business:**

The Status Tax Rate Objection Case will be removed from the agenda until the Kane County Court system is close to handling this case.

**New Business:**

A. A public hearing on Ordinance No. 2020-08-01 will be held at the Ella Johnson Memorial Public Library on August 24, 2020 at 6:45 PM.

B. Judy Pokorny and Linda Wallace were appointed to serve on the Executive Session Committee and will report back at the August 24, 2020, regular meeting.

C. Linda Drendel and Barbara Brust were appointed to serve on the Secretary's Audit Committee and will report back at the August 24, 2020, regular meeting.

D. Information was given to the trustees for their review of proposed changes to the Employee Manual. Discussion to be at the August 24, 2020, regular meeting.

**Executive Session:**

Motion Dumoulin, second Wallace at 7:37 p.m. to enter into Executive Session for the purpose of discussing 5ILCS 120/2(c)(3) - Appointment of an individual to fill a vacant public office. Roll: Brust -Y, Dumoulin Y, Pokorny -Y, Wallace -Y, Drendel - Y. Board returned to regular meeting at 9:12 p.m. Nancy Ashbrook returned to the meeting.

**Action in Respect to Executive Session:**

Motion Brust, second Dumoulin to appoint Matthew Mariani to the unexpired 2 year term April 2023 and appoint Karen Williams to the expired term 2021. Brust -Y, Dumoulin Y, Pokorny -Y, Wallace -Y, Drendel - Y. Motion passed. Both will need to file petitions for consolidated election April 2021.

**Discussion:**

A. President Brust reminded trustees to complete their evaluation of Director Ashbrook by August 10, 2020. This information, collated by Brust and returned to trustees, will be the basis for determining Director's compensation in an executive session at the August 24, 2020 meeting.

B. An executive session will be on the September 28, 2020, agenda for the purpose of discussing the purchase or lease of real property.

**Adjournment:** President Brust adjourned the meeting at 9:28 p.m.

Respectively submitted,  
Linda Drendel, Board Secretary