

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
September 27, 2021**

Call to Order: President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:02 pm. Present were trustees Karen Williams, Pat Dumoulin, Judy Pokorny, and Linda Wallace. Trustee Matthew Mariani was absent. Also present were Interim Director Stephen Bero, and Kim Alberth and Laura Santowski

Changes/Corrections to the Agenda: None

Questions/Comments – Public/Media: None

Approval of Minutes: Motion by Linda Wallace and second by Pat Dumoulin to approve minutes from the Public Hearing on August 23, 2021, the Regular meeting of August 23, 2021, the Special meeting of September 7, 2021, and the Special meeting of September 23, 2021. Minutes were approved by consensus.

*** Trustee Matthew Mariani joined the meeting at 7:10 pm.

Treasurer's Report:

A. Approval of Bills - Motion by Trustee Williams and second by Trustee Wallace to approve bills to be paid on September 27, 2021 in the amount of \$28, 012.92.

Ayes: Wallace, Mariani, Pokorny, Brust, Dumoulin, Williams
Nays: None

B. Financial Report - Trustees reviewed August 31, 2021 Financial Statements prepared by J. Scott Chilton, CPA .

Directors Report: Board discussed photos of the Book Drop at Cambridge Lakes and the need for repair. Also recognized that patron computers which are Windows 7 are no longer supported by Microsoft and may need to be considered as part of the next per capita grant request.

*** Trustee Matthew Mariani left the meeting at 7:24 pm.

President's Report: None

Unfinished Business:

A. Personnel Policy - Motion by Trustee Williams and second by Trustee Pokorny to approve a revision to the current Personal Time Off (PTO) policy to include three (3) personal days for all full-time employees. Motion passed by consensus.

B. Motion Brust, second Wallace to accept the Independent Contractor Agreement between Interim Executive Director Stephen Bero and the Ella Johnson Memorial Public Library District with full Executive Director authority to conduct library business including rights and permissions required by Heartland Bank.

Ayes: Brust, Wallace, Pokorny, Williams, Dumoulin
Nays: None

New Business: Director Search – no new items for discussion

Executive Session: Motion Trustee Dumoulin and second by Trustee Williams to enter into Executive Session at 7:38 pm in order to discuss 5 ILCS 120/2 (c)(1) Consideration of the performance of a specific employee.

Ayes: Brust, Dumoulin, Pokorny, Wallace, and Williams
Nays: None

Board returned to regular meeting at 7:53 pm.

Action in Response to Executive Session: Motion Trustee Dumoulin and second by Trustee Williams to give employee Heather Swanson a bonus as compensation for taking on extra duties as Temporary Operations Manager.

Ayes: Dumoulin, Pokorny, Wallace, Williams, and Brust
Nays: None

Discussion: President Brust reminded the Board that the Audit Review would be conducted soon. Interim Director Bero asked about the Levy and indicated that a draft of the ordinance would be presented at the October meeting. Trustee Williams will not attend the December regular board meeting.

Adjournment: President Brust adjourned the meeting at 8:13 pm.

Respectfully submitted,

Judith Pokorny
Board Secretary