

**Ella Johnson Memorial Public Library**

**109 S. State Street, Hampshire, IL 60140**

**Regular Meeting of the Board of Trustees**

**February 28, 2022**

**Call to Order:** President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present were trustees Pat Dumoulin, Matthew Mariani, Judith Pokorny, Linda Wallace, and Karen Williams. Also present were staff members Executive Director Stephen Bero, Recording Secretary Kimberly Luhman, and Youth Services Manager/Assistant Director Heather Swanson. Public present were Kim Alberth, Valerie Reh, and Suzanne Lattanzio.

**Pledge of Allegiance:** President Brust led those gathered in the Pledge of Allegiance.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:** Motion by Trustee Dumoulin and second by Trustee Wallace to approve the minutes from the Regular Meeting of the Board of Trustees held on January 24, 2022. Minutes were approved by voice-vote consensus.

**Executive Session:**

**A.** 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

This item will need to be postponed as a draft letter is unavailable for the board to approve. Possibly next week there will be a letter from the lawyer.

**Executive Session:**

**B.** Motion Trustee Mariani and second by Trustee Dumoulin to enter into executive session at 7:07 pm to discuss 5 ILCS 120/2(c) (3)-The selection of a person to fill a public office.

Ayes: Trustees Brust, Dumoulin, Mariani, Pokorny, Wallace, and Williams

Nays: None

Board returned to regular meeting at 7:47 pm.

**Action as a Result of Executive Session:** Motion by Trustee Brust and second by Trustee Dumoulin for the interim appointment of Suzanne Lattanzio to the unexpired 4-year term April 2025.

Ayes: Trustees Brust, Dumoulin, Mariani, Pokorny, Wallace, and Williams

Nays: None

**Treasurer's Report:**

**A.** Approval of bills- Motion by Trustee Wallace and second by Trustee Mariani to approve February bills in the amount of \$27,343.72.

Ayes: Trustees Brust, Dumoulin, Mariani, Pokorny, Wallace, and Williams

Nays: None

**B.** Financial Report- Trustee Brust shared that the maturing CD's were changed to a money market account. Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

## **Director's Report:**

- A.** Circulation/Programming/Database Statistics
- B.** PrairieCat Delegate's Assembly Brief- January 26, 2022
- C.** Friends Minutes- February 2, 2022

Heather Swanson shared that in March we have an in-person program by Frog Lady for Youth. Currently having in-person programs with the limited space for children is difficult. There will be outdoor activities planned for the summer along with the Summer Reading Program.

**President's Report:** President Brust shared that she attended the Chamber Membership breakfast on February 2, 2022.

**Unfinished Business:** None

**New Business:** Mask optional for patrons and staff. Effective at 8:03 pm on February 28, 2022 mask are now optional for patrons and staff.

Motion by Trustee Dumoulin and second by Trustee Wallace. Approved by voice-vote consensus.

**Discussion:** The auditor Tighe, Kress & Orr, P.C. will no longer be auditing government agencies. Executive Director Stephen Bero will conduct a search for new auditing companies. Contracts will be brought to the board for review and a vote. This will be done in time for the July audit.

**Adjournment:** President Brust adjourned the meeting at 8:10 pm.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary